## Contact Details:

|  |  |
| --- | --- |
| Registered Business Name: | Click here to enter text. |
| Trading As: | Click here to enter text. |
| Contact name: | Click here to enter text. | Position: | Click here to enter text. |
| Phone number: | Click here to enter text. | Mobile: | Click here to enter text. |
| Email: | Click here to enter text. | Fax: | Click here to enter text. |
| Postal Address: | Click here to enter text. |

## Legal Structure of Business:

|  |  |  |
| --- | --- | --- |
| [ ] Sole Trader | [ ] Partnership |  |
| [ ] Company limited by guarantee | [ ] Pty Ltd Company | [ ] OtherClick here to enter text. |

|  |  |  |
| --- | --- | --- |
| ABN: | Click here to enter number. |  |
| [ ] Registered for GST | [ ] Not registered for GST |

## The Business/Organisation:

Is your Business a new venture (less than 1 year)? [ ]  Yes [ ]  No

|  |  |
| --- | --- |
| If no – how long has the business/group been operating: | Click here to enter text. |

Does the Business have the following, (if yes please attach with your application):

|  |  |
| --- | --- |
| [ ] Business Plan | [ ] Industry Insurance (Certificates of Currency) |
| [ ] Current Financials | [ ] Operational Budget |

Which area best describes your core business:

|  |  |  |  |
| --- | --- | --- | --- |
| [ ] Administration | [ ] Education | [ ] Manufacturing | [ ] Retail |
| [ ] Agriculture | [ ] Environment | [ ] Marketing | [ ] Technology |
| [ ] Communication | [ ] Health | [ ] Professional Services | [ ] Tourism |
| [ ] Construction | [ ] Hospitality | [ ] Recreation | [ ] Other | Click here to enter text. |

Is your Business the only one of its type in Broken Hill?

[ ]  Yes [ ]  No

If no – can you describe your competitive market:

|  |
| --- |
| Click here to enter text. |

**Application Details:**

What are the principal aims and objectives associated with your funding request:

|  |  |
| --- | --- |
| [ ] Business start up | [ ] Increase capacity / sustainability of business |
| [ ] Increase number of employed staff | [ ] Diversification of core purpose / products |
| [ ] Resilience building | [ ] Skills development |

Please explain your response further (in particular we are interested in how there will be a nett benefit to Broken Hill):

|  |
| --- |
| Click here to enter text. |

Please provide a summary of what the Foundation funding will be used for specifically:

|  |
| --- |
| Click here to enter text. |

**Funding Request:**

Have you approached any other funding sources?

|  |  |
| --- | --- |
| [ ]  Yes (If yes, please provide details below) | [ ]  No  |
|  |
| [ ] Bank / Financial Institution | [ ] Private Investor |
| [ ] Government Funding | [ ] Other | Click here to enter text. |

Were you successful in your application?

[ ] Yes[ ] No [ ] Pending

Details of funding requested:

|  |  |  |
| --- | --- | --- |
| How much funding is being sought from Foundation Broken Hill? | $  | Enter amount |
| How much are you contributing to the project? | $ | Enter amount |
| How much are others contributing (please list) | $  | Enter amount |
| **Requested** | **$** | **Committed** | **$** | **Received** | **$** |
| From | Amount | From | Amount | From | Amount |

**Please attach:**

* A separate budget for this project including all income & expenditure
* Quotes or estimated costs of specific items to be funded.

## Foundation Recognition:

## Would you be supportive of the Foundation publicising its involvement with this project [ ]  Yes [ ]  No

How will the Foundation be recognised for its contribution to your Business/Organisation?

|  |
| --- |
| Click here to enter text. |

**How to submit your application:**

Our preference for receiving applications is via email

|  |  |  |
| --- | --- | --- |
| **Email:** **manager@foundationbh.org.au** | **In Person:** 164 Argent StreetBroken Hill NSW 2880 | **Post to:** Foundation Broken HillPO Box 899, Broken Hill NSW 2880 |

**Guidelines:**

Priority will be given to requests which best meet the Foundation Broken Hill guidelines and provide the greatest benefit to communities in the Broken Hill region. See below:

**Funding Priorities:**

The Foundation receives many requests for financial support each year. The requests always exceed the availability of funds and the Foundation is unable to guarantee support for all requests, regardless of merit. However, during assessment preference is given to projects that:

* Facilitate economic development and job creation in the Broken Hill region,
* Enable local business expansion and new business ventures,
* Support local youth in projects which develop skills and employment prospects,
* Encourage education, sporting and social activities,
* Enrich the cultural diversity of the Broken Hill region, or
* Improve access to services, enhance community wellbeing and resources.

**Eligibility:**

Applications are accepted from the Broken Hill region for a project that:

* Is focused on and/or based in the Broken Hill region,
* Addresses a key issue within the region, and
* Can provide satisfactory information / evidence of required sponsorship.

The following projects will not be considered for funding:

* Projects that are retrospective (already completed), or
* Political organisations or campaigns.

**Assistance:**

The Foundation Manager would be pleased to discuss your application with you prior to submission.

Office hours are 9am – 3pm Monday to Thursday.